



MEETING MINUTES

Board of Directors

Location: Conference Room B/ Virtual

Date: October 23, 2024 **Call to Order:** 17:30h

Directors Present:

B. Callewaert

B. Pap

J. Duewel

O. Benjamin

D. Armstrong-Ross

D. Jones

B. Cook

J. McMaster

D. Goulet

Staff Present:

A. Lund

D. Villeneuve (guest)

S. Moore

L. Nabb

L. Waller

Regrets:

V. Simpson

K. Campbell

A. Call to Order: B. Callewaert called the meeting to order at 17:30 hours.

- **Land Acknowledgement Statement:** Dr. B. Cook opened the meeting with a land acknowledgement statement.
- **Declaration of Conflict of Interest:** none declared.
- **Connecting to Purpose- Patient Story/ Organizational Success:** S. Moore, Vice-President Human Resources/Support Services, shared that three recently posted management vacancies have been successfully filled. She also highlighted that in the month of October, many areas had annual recognition days and weeks, including housekeeping, stores, health records, dietary, and engineering staff have been recognized in the past month.

B. Approval of Agenda:

C. Presentation: none.

D. Consent Agenda: the following items from the consent agenda were circulated and reviewed.

- Minutes of the Board of Directors Meeting [September 2024]
- Minutes of the Quality Committee Meeting [Oct 2024]
- Minutes of the Governance Committee Meeting [Oct 2024]
- Dryden Area Family Health Team Report
- Director Attendance
- Board Meeting Evaluation

MOTION #28 2024/2025: THAT the Board of Directors approves the items in the consent agenda, as presented.

Moved: J. McMaster

Seconded: B. Pap

CARRIED.

E. Business Arising from the Consent Agenda:

MOTION #29 2024/2025: THAT the Board of Directors approves the following policies, as recommended by the Governance Committee:

- *Asset Protection*
- *Board Education*
- *Conflict of Interest*
- *Monitoring of Financial Indicators*
- *Board of Directors Nomination Process*
- *Medical Advisory Committee (MAC) Terms of Reference*

Moved: B. Pap

Seconded: O. Benjamin

CARRIED.

F. New Business:

Monthly Financial Statements: A. Lund, Chief Financial Officer, shared that DRHC currently sits at a deficit position just over \$1million; this is slightly better than budgeted. A. Lund noted that base funding has increased slightly from the previous year; revenues coming in above budget, though

many of these lines have offsetting expenses. Family Health Team currently sitting at a deficit largely related to salary increases. Program statistics up to September 30th were presented, noting that most volumes are in line with projections.

MOTION #30 2024/2025: THAT the Board of Directors approves the financial statements to September 30, 2024, as presented.

Moved: B. Pap **Seconded:** J. McMaster
CARRIED.

X-Ray Equipment: L. Nabb presented a briefing note outlining the need for an X-Ray and mobile x-ray, as current unit has reached its end of life. The Dryden Regional Health Services Foundation committed to supporting this purchase with its funds.

MOTION #31 2024/2025: THAT the Board of Directors approves the purchase of the X-Ray Equipment with funds provided by the Dryden Regional Health Services Foundation.

Moved: B. Pap **Seconded:** D. Jones
CARRIED.

G. Information Items:

- OHA Board Self-Assessment Survey – *Complete Online Survey by October 25th*

H. Quality & Safety Concerns: none raised.

I. Ethical Considerations: none raised.

J. Adjourn to In-Camera Session

MOTION #32 2024/2025: THAT the Board of Directors adjourns to an in-camera session at 17:51 hours.

Moved: B. Pap **Seconded:** J. McMaster
CARRIED.

K. Business Arising from the In-Camera Session

The Open Session resumed at 18:15 hours.

- Credentialing of the Professional Staff

MOTION #37 2024/2025: THAT the Board of Directors approves the credentialing of the professional staff, as presented in the in-camera session.

Moved: O. Benjamin **Seconded:** B. Pap
CARRIED.

L. Directors' Issues

M. Adjournment

MOTION #38 2024/2025: THAT the Board of Directors adjourns the meeting at 18:16 hours.

Moved: J. McMaster **Seconded:** B. Pap
CARRIED.



Brian Callewaert, Vice-Chair



Doreen Armstrong-Ross, CEO